

Agenda: Cambridge Connections Community Reference Group

Time:	5.15pm-6.45 pm
Date:	Tuesday, 14 April 2026
Venue:	Kaipaki Room, Waipā District Council, Cambridge Office, 23 Wilson Street Cambridge, and via Teams.
Invited:	Katie Mayes, Peter Carr (Co-Chair), Kelly Bouzaid, Ian Wilson, Ngawai Hamblin, David Cooney, Phil Mackay, Sharon Cresswell, Alan Garvin, Andrew Myers, Kellie Pearson, Peter Pickett, Poto Davies, Graham Scott (tentative)
Supporting:	Chris Gardner, Rachel Algar, Bryan Hudson, Abby Reddy (minutes)

Purpose: To confirm the work required and the approach we will take for Stage 2.2 of the project – creating a short-list of transport options from the long-list of ideas.

Agenda Item	Timing
Karakia timatanga	
1. Welcome and housekeeping - Appointment of Co-chair - Introduction of Chris Gardner, Senior Comms Advisor - Ways of working	20 min
2. Stage 2.2 – Approach & Work Required Overview of process for Stage 2.2 for CRG to test (to be presented at the meeting)	60 min
3. General Business and Next Steps - CRG meetings – dates and purpose - Publication of feedback, theming and long list - Other items	10 min
Karakia whakamutunga	

Minutes for:
Cambridge Connections Community Reference Group

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In attendance:	Katie Mayes, Peter Carr (Co-Chair), Phil Mackay (Co-Chair), Ian Wilson, Sharon Cresswell, Alan Garvin, Peter Pickett, Graham Scott, Kellie Pearson, Kelly Bouzaid
In support:	Rachel Algar, Bryan Hudson, Chris Gardner, Abby Reddy (minutes)
Apologies:	David Cooney, Andrew Myers, Poto Davies, Ngawai Hamblin

1. Welcome & Admin

Katie Mayes opened the meeting with a karakia and outlined the purpose of the session: to test and provide feedback on the proposed approach for Stage 2.2 – development of transport options.

Phil Mackay was formally appointed as the second Co-Chair of the Community Reference Group by existing Co-Chair Peter Carr, seconded by Kelly Bouzaid.

Chris Gardner was introduced in his role as Senior Communications Advisor, supporting the next phase of the project.

Ways of Working

Members reflected on how the Community Reference Group has been operating to date and discussed how it can be most effective as the project moves into the next phase. Some members of the group expressed disappointment in the quantity of public feedback received, and shared suggestions for ways to improve this.

Key points raised included:

- The importance of early involvement of the CRG in shaping engagement and communications approaches, rather than being asked to respond to materials once finalised.
- A desire for clearer visibility of the forward programme, including how CRG meetings align with project milestones and decision points.
- The value of continuing with advance information and framing to support more productive, workshop-focused meetings.

- The need for clarity around how informal feedback gathered during option development differs from later formal consultation processes.

Katie acknowledged the feedback and confirmed it would inform how the CRG is engaged through Stage 2.2, specifying that the CRG would be invited to review the draft Comms and Engagement plan for Stage 3 prior to finalisation.

2. Stage 2.2 – Approach & Work Required

Katie presented the proposed approach to Stage 2.2 – development of transport options, supported by slides.

Overview

Members were briefed on:

- The purpose of Stage 2.2, which is to develop integrated transport options demonstrating how Cambridge's transport system could function over the short, medium and long term.
- The intention to develop options across a defined set of topics, including network options, public transport, walking and cycling, parking objectives. System impacts, the role of transport in placemaking and the role of technology are likely to be interwoven with these topics.
- Outputs expected from this stage, including spatial maps, prioritised options and supporting evidence.
- Indicative timing, including presentation of draft transport options to the Strategic Planning & Policy Committee on 3 June 2026.

Discussion

Members discussed the proposed approach and sought clarification on:

- How community feedback gathered to date informs the development of transport options.
- How further feedback will be sought once transport options are developed, and how this differs from the formal consultation planned later in the year.
- Ongoing engagement with the Cambridge Community Board alongside the CRG during this phase.

Katie confirmed that:

- The draft long list of transport ideas is currently being evaluated against the approved assessment framework to inform option development.
- Community Board updates and workshops are planned during Stage 2.2, alongside CRG workshops.

3. General Business

Future CRG meetings

Members were advised that upcoming Community Reference Group meetings will focus on workshoping specific topics to support the development of transport options during Stage 2.2. Indicative dates for May were noted, with agendas and materials to be circulated ahead of each meeting.

Information requests and queries

Members were reminded that questions or requests for clarification can be directed to the Cambridge Connections project email address (cambridgeconnections@waipadc.govt.nz), allowing responses to be shared where relevant with the wider group.

4. Immediate Next Steps

- Send out invitations for CRG meetings to be held in May.
- Share this meeting's slide pack with members.
- Project team to develop a clearer forward programme to share with CRG members, including how upcoming meetings align with key project stages and decision points.

Katie Mayes closed the meeting with a karakia.